

Community Outreach and Engagement Committee Rubric

Criteria	Not Present (1-2 Points)	Below Requirements (3 Points)	Meets Requirements (4 Points)	Exceeds Requirements (5 Points)	Points Earned
Summary	No summary is provided.	Summary is unclear or lacks required details.	The summary is clear and includes the required details.	The summary is exceptionally clear and detailed, with additional insights.	
Effort	No effort evident.	Minimal effort is demonstrated.	Good effort and attention to detail.	Outstanding effort and meticulous attention to detail.	
Creativity	Submission lacks originality and relies heavily on common or familiar ideas.	The work shows some original thought but still follows a more creative approach.	The work includes original ideas and shows a clear effort to think in new ways.	The work is imaginative, innovative, and stands out for its originality.	
Quality	The submission is incomplete or inaccurate, with little effort to address the core elements of the task.	The submission lacks depth or detail. Some aspects may be inaccurate or unclear.	The submissions demonstrate effort though there may be room for more thoroughness or attention to detail.	The submission shows a high level of effort and engagement, demonstrating careful attention to detail and thorough work.	
Grammar and Spelling	Contains fifteen or more errors, including multiple spelling and grammatical mistakes, making it difficult to read.	Contains ten to fourteen errors, including spelling mistakes, resulting in a lack of clarity.	Contains five to nine errors, including a few spellings errors.	Contains one to four errors.	
Total					/25