

WELCOME BACK DISTRICT 1N!

As we head into the 2024–2025 school year, there is so much to look forward to. From the Fall District Meeting (FDM) at Hofstra University to exciting new initiatives, we're gearing up for an amazing year! Be sure to get involved and make the most of the opportunities ahead.

Important Info

- Fall District Meeting

Date: December 12, 2024

Location: Hofstra University

Expect networking, leadership workshops, and more!

- Program of Work (POW)

Our committee has been hard at work preparing challenges for chapters across the state. Keep an eye out for upcoming activities!



**Any Questions?
Reach Out!**



@lochitha_nysfbla



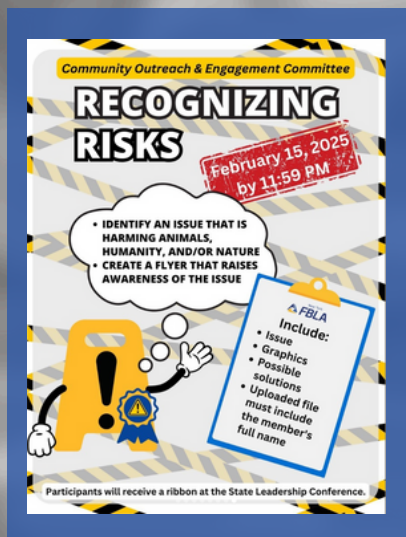
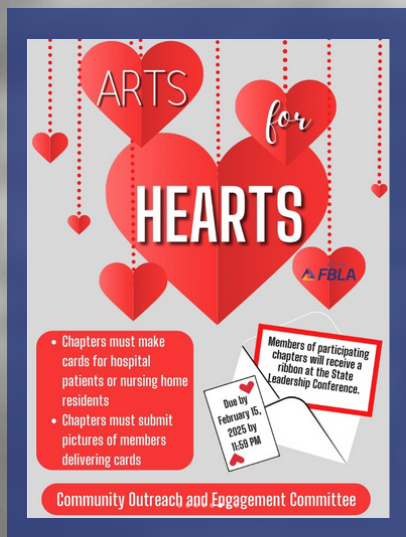
svp1n@nysfbla.org

Fall District Meeting (FDM)

The Fall District Meeting will take place on December 12, 2024, at Hofstra University. This is an incredible opportunity for members of Districts 1N and 1S to come together, share ideas, and build connections.

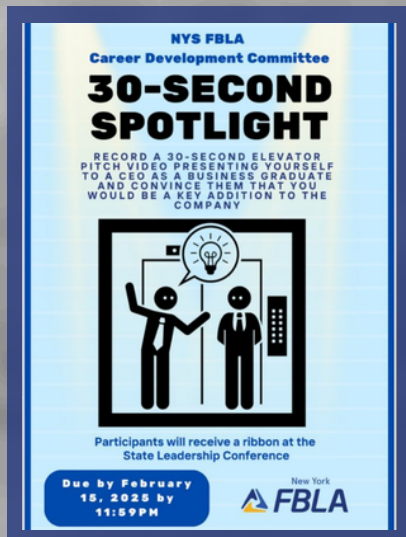
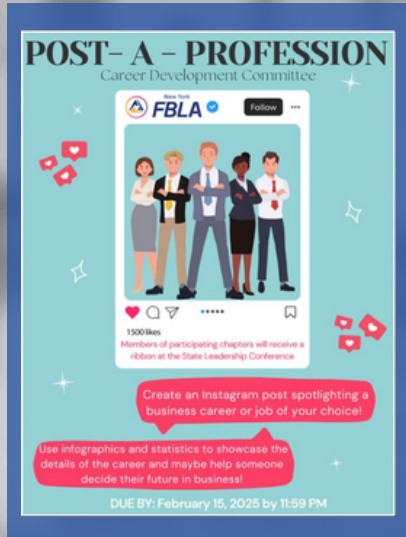
What to Expect:

- Workshops: Leadership and communication skills training.
- Networking: Meet and connect with fellow members from different schools.
- Professional Development: Gain insights to help you grow personally and professionally.



Community Outreach & Engagement Committee

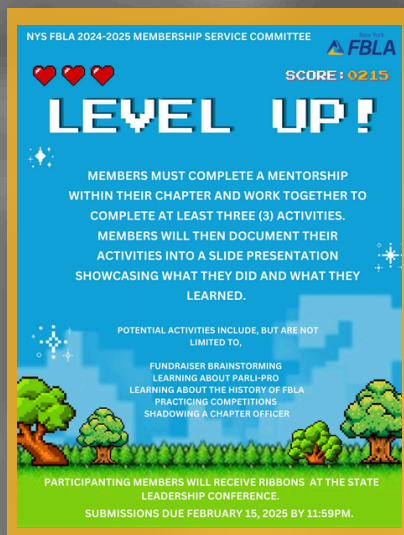
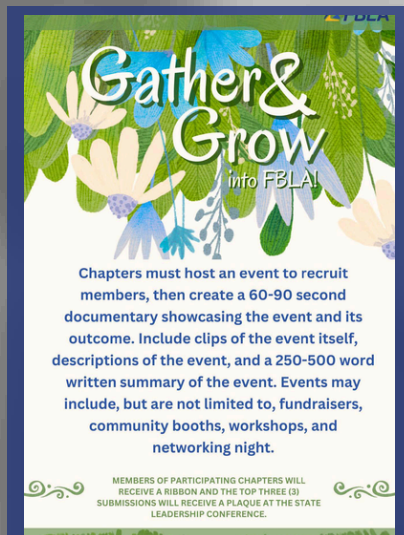
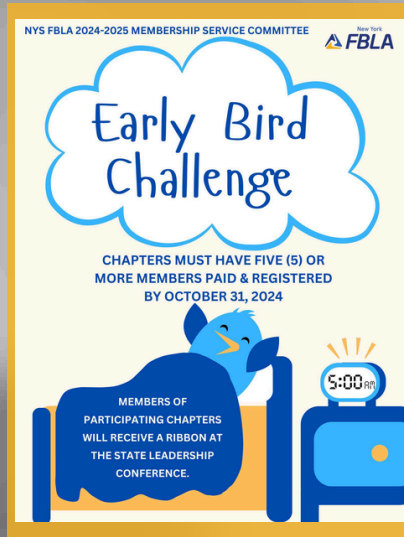
Our Community Outreach and Engagement Committee creates opportunities for FBLA members to build leadership, teamwork, and communication skills while making a difference. Through meaningful projects, you'll connect with your school and community, inspiring change and fostering collaboration. Get involved!



Career Development Committee

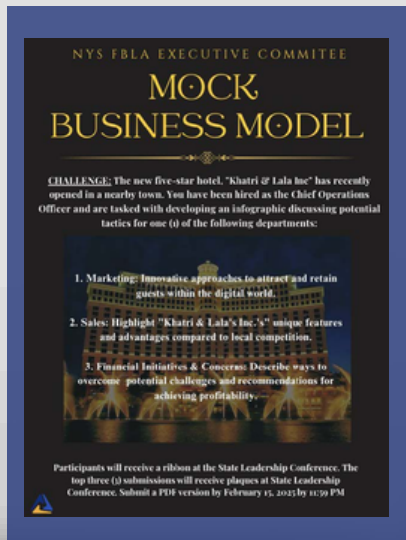
Introducing the Career Development Committee's Program of Work! These challenges are designed to help NYS FBLA members sharpen their professional communication skills and prepare for their future careers.

By participating, you'll strengthen your leadership and teamwork abilities, setting yourself up for success in any field.



Membership Services Committee

Our Membership Services Committee encourages chapters to grow, engage, and strengthen their teams. Through creative initiatives, members will enhance leadership, teamwork, and recruitment skills while fostering collaboration within their chapters. These projects will help build strong, connected FBLA communities that inspire growth and success. Get involved and make an impact!



Executive Committee

Our Executive Committee provides FBLA members with the opportunity to deepen their understanding of business operations while developing essential skills. By engaging in strategic projects, members will strengthen their goal-setting, leadership, and critical thinking abilities. Through hands-on challenges, you'll gain valuable insights into the complexities of business and be inspired by influential figures within FBLA. Join us and take your leadership journey to the next level!

ALL EXACT DUE DATES ARE TO BE DETERMINED UPDATE WILL BE SENT PRIOR TO FDM

New York State
Future Business Leaders of America Fall District Meeting
District 1N and 1S

Event Date: December 12th, 2024

**Event Address: Hofstra University, Starr Hall, 900 Fulton Avenue,
Uniondale**

This is the schedule for the 2024 Fall District Meeting



HOFSTRA UNIVERSITY®
FRANK G. ZARB SCHOOL OF BUSINESS

WORKSHOP	ROOM	CAPACITY
FBLA – How to become a state officer	CV Starr Room 103	40
Cybersecurity — Hak Kim	CV Starr Room 108	36
Entrepreneurship — Le Xu	CV Starr Room 109	83
FBLA – Advisor/Presidents mtg	CV Starr Room 203	15
Business Ethics — Debbie Comer	CV Starr Room 210	86
Professional Development and Resume Workshop — Catherine Fisher	Guthart Hall Room 100	16

DISTRICT 1N and 1S FDM MEETING REGISTRATION

Please complete and submit this form by December 2024

Please type or print - OR complete a short Google form [HERE](#) for each student

NOTE: Due to space constraints, each chapter is limited to no more than 20 members.

Chapter Name: _____ Circle: 1N 1S

President(s) Name: _____

Advisor(s): _____

Advisor Email and Phone Number: _____

Members Attending & FBLA Membership #:

1)	6)	11)	16)
2)	7)	12)	17)
3)	8)	13)	18)
4)	9)	14)	19)
5)	10)	15)	20)

*PAYMENT TO BE COLLECTED BY ADVISORS AND RECEIVED AT CONFERENCE IN CASH
FORM*

Number of Members and Advisors: _____

Registration fee: \$1.00

Total Registration: _____

NEW YORK STATE FUTURE BUSINESS LEADERS OF AMERICA
STUDENT CODE OF CONDUCT

Individual chapters or delegates violating any of the following rules while attending a district, state, or national conference will be dealt with in accordance with the procedures adopted by the Board of Trustees, and the penalties outlined below. The term “delegate” shall mean any FBLA member including State Officers. **ALL VIOLATIONS WILL BE REPORTED TO PARENT/GUARDIANS, SCHOOL DISTRICT, LOCAL CHAPTER ADVISER(S), AND THE BOARD OF TRUSTEES.** Any delegate while attending any FBLA functions/events/conferences (anything that represents FBLA) will be subject to disciplinary action. **VIOLATIONS OF ITEMS 1 THROUGH 6 WILL CAUSE DISQUALIFICATION OF THE STUDENT DELEGATE FROM INDIVIDUAL AND TEAM EVENTS AT THE CONFERENCE. STATE OFFICERS WILL ALSO RECEIVE A 30-DAY PROBATION PERIOD AND A PARTIAL LOSS OF STATE OFFICER DEPOSIT (\$100).**

1. A delegate will conduct themselves in a courteous, safe, and respectful manner, refraining from language and actions that might bring discredit to the association.
2. **All delegates must remain inside their assigned room during the curfew hours, 12:00am – 6:00am.** Any area outside the room is a violation including adviser’s room.
3. A one-day conference delegate must be off the grounds of the conference facilities by curfew.
4. A delegate must attend all general sessions and required activities at assigned times.
5. A delegate will wear appropriate business attire at workshops, leadership sessions, district meetings, competitive events, and meals. Refer to Dress Code.
6. A delegate must keep his/her adviser informed of his/her activities and whereabouts at all times.
7. No delegate will leave the conference facilities unless he/she has received permission from his/her chapter/state officer adviser. His/her parents or legal guardian(s) must transport a delegate returning home in an emergency.

VIOLATIONS OF ITEMS 7 THROUGH 15 WILL CAUSE DISQUALIFICATION OF THE DELEGATE FROM INDIVIDUAL AND TEAM EVENTS, LOSS OF CHAPTER POINTS WHERE APPLICABLE. ADDITIONALLY, THE STUDENT WILL BE DETAINED FOR THE DURATION OF THE CONFERENCE, AND WILL NOT BE PERMITTED TO PARTICIPATE IN ANY ACTIVITIES. ADDITIONALLY, STATE OFFICERS WILL FACE REMOVAL FROM OFFICE AS WELL AS FULL FORFEITURE OF ANY TRAVEL GRANTS AND STATE OFFICER DEPOSIT.

1. Smoking/vaping, use of any tobacco-related products is not permitted.
2. A delegate will not use his/her personal transportation to, from, or during the conference unless accompanied by his/her parent(s), legal guardian(s), or authorized designee.
3. A delegate will not deface, change or remove public or private property. The student, chapter, and/or their parents/guardians will be responsible and must pay damages of any property or furnishings.
4. Association among delegates will be limited to authorized conference activities. **Delegates of the opposite sex will not be allowed in the sleeping quarters unless a designated chapter adviser/chaperone is present in the room.**
5. No delegate will be permitted to participate in any sexual activities while at a hotel or conference site.
6. Any delegate who knowingly remains in a room where any prohibited activities occur will also be in violation of the Code of Conduct.

7. No delegate will use, possess, or sell illegal or controlled substances, or alcoholic beverages. No delegate will be permitted at a bar or in nightclubs.
8. No delegate will engage in any activity that involves wagering or gambling.
9. No delegate will engage in any activity that will result in a risk to health, safety, and/or welfare of self or others. No delegate will violate any local, state, or federal law. No delegate will engage in any form of bullying. Violators will be turned over to the appropriate law enforcement agency.

The discipline committee will act upon any misconduct not aforementioned and an appropriate penalty will be determined and enforced. A chapter's unwillingness to abide by the decision of the Discipline Committee will result in the chapter's suspension from FBLA sponsored functions for one calendar year. Delegates shall respect and abide by the authority vested to the Board of Trustees and its designees, or authorized representative of the conference/hotel staff. Compliance with curfew and conduct of state officers will be under the purview of the state officer adviser(s), except in case of an emergency.

**NEW YORK STATE FUTURE BUSINESS LEADERS OF AMERICA STUDENT PERMISSION,
EMERGENCY FORM, AND CODE OF CONDUCT SIGNATURE FORM**

It is the responsibility of the local chapter adviser to submit this form for **each student** attending the following event:

EVENT: District 1N and 1S Fall District Meeting LOCATION: Hofstra University

The submission of the form is a safety issue; copies of forms are kept electronically at the conference. The information on the forms is kept confidential, and the forms are deleted after the FBLA event. Local Chapter Advisers/Chaperone must carry an original copy to the conference.

****PLEASE PRINT CLEARLY****

Participant’s Full Name:

School Name:

Adviser Name: _____

Participant’s Address: _____

Participant’s Cell Phone: _____

Participant’s Home Phone: _____

Participant’s Date of Birth: _____

Parent/Guardian’s Full Name(s): _____

EMERGENCY INFORMATION

Name of Emergency Contact Person: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

Family Physician Name: _____

Physician Phone: _____

Insurance Company Name: _____

Plan Number/Group Number: _____

My/our child is allergic to the following drugs and/or medications (if none, so state): _____

List any medication that must be taken (if none, so state): _____

We/I hereby give permission for the FBLA Adviser or other responsible designee to transport my/our child to or from a doctor or hospital for emergency treatment. **We/I hereby give permission for the FBLA Adviser or designee to sign any consents which may be necessary to allow hospital personnel and/or a licensed physician to examine my/our child and perform any emergency procedures, treatment, or surgery**

which may be necessary and to consent to the administration of any drugs or medication necessary to such emergency care.

We/I hereby agree to hold NYS FBLA free and harmless from and indemnify NYS FBLA for any expenses incurred in the rendering of such care and treatment and from any liability which may arise as a result of such care and treatment.

We have read and agree to abide by the NYS FBLA Code of Conduct as stated on the reverse side, also found in the NYS FBLA Handbook, or on the NYS FBLA website at www.nysfbla.org. We have read and clearly understand the NYS FBLA Dress Code for this event. We understand that damages to any property or furnishings in the hotel or convention center, any items taken from the guest room in the hotel, or any disrespect shown to other hotel guests will result in the student and their parents/guardians being held financially responsible for any associated costs. We also agree that the school officials, the FBLA Chapter adviser, the NYS FBLA conference staff, and the FBLA Board of Trustees have the right to disqualify and/or detain the above named student (participant) for the duration of the conference if the student (participant) is found to be in violation of the code of conduct.

The following signatures indicate that all parties have read, understand, and agree to all permission, health, dress code, student code of conduct guidelines, and that all information on this form is correct to the best of everyone's knowledge.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Adviser/Chaperone Signature: _____ Date: _____

Administrator Name: _____ Telephone #: _____

Administrator Signature: _____ Date: _____

Hofstra Acknowledgement & Release for all participants

Students need to complete this release by December in order to attend the conference

Hofstra University

Acknowledgment and Release

Name of Participant: _____

Address: _____

School: _____

Date of Birth: _____

Email Address: _____

Name of Parent/Legal Guardian: _____

Address of Parent/Legal Guardian: _____

Program name, description, location, dates, etc. ("Program").

Please read, sign and return this form before participation in the Program. Participants will not be allowed to participate unless this form is signed and returned prior to commencement of Program.

I am the parent/legal guardian of the above Participant.

I give permission for my child to participate in this Program.

I understand and agree that my child will comply with the University's rules, standards and instructions. I understand that the University and its agents and employees have the right to enforce its standards and may at any time terminate my child's participation in the Program for failure to maintain these standards or for any conduct which the University or its agents consider to be incompatible with the interest and welfare of my child, the other participants or the University.

I understand and acknowledge that my child will be required to comply with all applicable health and safety rules to prevent the spread of COVID-19, which are posted on the University's website or are otherwise provided to me or my child, and which may be updated from time to time.

I understand and hereby acknowledge that I, on behalf of my child, myself and my family, understand and assume all risk incurred from my child's participation in the Program, including the danger of being exposed to or contracting a communicable and/or infectious disease, virus, bacteria or illness, or to the causes thereof, including but not limited to COVID-19 and any strains, mutations thereof

("Communicable Disease").

I understand that I am responsible for my child's medical or medication needs and further agree that in an emergency and/or if I cannot be reached, the University, through its agents and employees, may take whatever action is deemed necessary with respect to my child's health and safety. I authorize the University, its agents and employees, to place my child, at their discretion and without my further consent, in a hospital or in the care of a medical professional for medical services and treatment. I understand that I will be responsible for any fees and expenses for any service and/or treatment.

I understand that I am solely responsible for any and all expenses related to injuries and/or loss or damage of personal property incurred in connection with my child's participation in the Program.

In consideration of my child being allowed to participate in the Program, on behalf of my child, myself and my family, I hereby release and agree to hold Hofstra University, its trustees, directors, officers, employees, servants, representatives and agents harmless from and against any and all claims, losses, damages, expenses (including attorneys' fees, and all court and litigation costs) and liability (including statutory liability), resulting from illness, injury and/or death (including injury or death that may arise or relate to Communicable Disease) of any person or damage to or loss of any property arising out of or in any way connected with the Program and my child's participation therein.

I agree that photographs, whether still or action, videos, film and/or motion pictures (hereinafter "Pictures"), and/or audio recordings ("Recordings"), may be taken of my child by or on behalf of Hofstra University and in connection with this Program, and, without any compensation or further notification or approval by me or my child, grant to Hofstra University, its agents, employees, others working on Hofstra University's behalf ("Hofstra") the unlimited, perpetual, worldwide, unconditional and irrevocable right and license to use, distribute, publish, exhibit, digitize, broadcast, display, reproduce, make commercial use of and otherwise use directly or indirectly the Pictures, Recordings and/or my child's image, voice, likeness and/or video footage in any form, format or media ("Media"), for any purpose, including but not limited to advertising or trade or University-related activity in promoting or providing information about University and its educational services and agree that all rights therein shall irrevocably, exclusively, unconditionally and perpetually belong to Hofstra University.

I hereby agree on behalf of myself and on behalf of my child, to release and discharge Hofstra University, its officers, representatives, employees, agents, licensees, successors and assigns from any and all claims, demands or causes of action that I or my child may now have or may hereafter have for libel, defamation, invasion of privacy or right of publicity, infringement of copyright or violation of any other right arising out of or relating to any utilization of the Pictures, Recordings, or Media.

I agree that this Agreement will be governed by the laws of the State of New York, and any disputes regarding this Agreement will be brought in the courts located in Nassau County, NY.

I have read the foregoing before affixing my signature below, and warrant that I fully understand the contents thereof.

Signature of Parent/Legal Guardian

Date



New York State Future Business Leaders of America Dress Code

FBLA and Middle Level members and advisers should develop an awareness of the image one's appearance projects. The purpose of the dress code is to uphold the professional image of the association and its members and to prepare students for the business world. Appropriate attire is required for ALL attendees, at all conference functions, including meals, unless otherwise stated. Conference name badges and SLC bracelets are part of this dress code and must be worn at all conference functions. For safety reasons, do not wear name badges when touring outside the conference facility.

ACCEPTABLE PROFESSIONAL ATTIRE FOR OFFICIAL FBLA ACTIVITIES:

- Business suit with:
 - o Blouse
 - o Collared dress shirt and necktie or bowtie
- Dress pants or skirt with:
 - o Blouse
 - o Collared dress shirt and necktie or bowtie
- Business dress
- Blazer/sport jacket with dress pants and:
 - o Blouse
 - o Collared dress shirt and necktie or bowtie
- Dress shoes/dress boots
- Belt or suspenders are to be worn unless there are no belt loops on the pants
- Banded collar shirt may be worn ONLY if sport coat or business suit is worn
- Dress shoes and socks
- Capris or gauchos with coordinating jacket/suit, worn BELOW the knee

INAPPROPRIATE ATTIRE INCLUDES:

- Jewelry in visible body piercing, other than ears
- Denim or chambray fabric of any kinds, overalls, shorts, skirts, stretch or stirrup pants, exercise or bike shorts
- Backless, see-through, tight fitting, spaghetti straps, strapless, or low cut blouses/tops/dresses/skirts or any other garment with a low neckline.
- Skirts & dresses that are more than approximately 2 inches ABOVE the knee
- T-Shirts, Lycra, spandex, midriff tops, tank tops, and bathing suits
- Sandals, athletic Shoes, industrial work shoes, hiking boots, bare feet or over the knee boots.
- Athletic wear, including sneakers
- Hats or flannel fabric clothing
- Bolo ties
- Visible foundation garments

Clarification: Many women's two piece suits are currently designed so that they do not require a blouse. Therefore, this will be accepted. In addition, sling back shoes, open toe shoes and sleeveless dresses are accepted.

Casual Attire is acceptable for some dances. Casual attire includes jeans, shorts (no more than 4 inches above the knee), nice t-shirts or denim/chambray shirts, sneakers or sandals. (Not Allowed are Lycra, spandex, midriff tops, pajamas, bathing suits). If there is doubt, select something else to wear. Be a professional.

A delegate must wear footwear in all public areas during non-conference FBLA activities (no socks or barefeet).